

Smith College Off-Campus Work-Study Agency Information Sheet

All colleges and universities participating in the Federal Work-Study Program are required to fill out detailed reports for the United States Department of Education. These reports will include numbers of students participating in the program and the names of the agencies employing those students, as well as some specific information. Please provide the information requested below and return this sheet to me as soon as possible and **include a copy of your tax-exempt status documentation**. Thank you for your assistance.

Valerie Schumacher, Student Employment Coordinator
Student Financial Services, College Hall, Smith College, Northampton, MA 01063
vschumac@smith.edu

1. Name of Agency _____

2. Address _____

3. Please check the applicable level of control for your agency:

- | | |
|---|--|
| <input type="checkbox"/> Federal | <input type="checkbox"/> County or multiple county |
| <input type="checkbox"/> State | <input type="checkbox"/> City or town |
| <input type="checkbox"/> Regional (interstate) | <input type="checkbox"/> Private |
| <input type="checkbox"/> Unified program involving both public and private agencies | |

4. Please check the classification under which your agency falls:

- | | |
|---|---|
| <input type="checkbox"/> Higher Education | <input type="checkbox"/> Community improvement & public service projects, econ. development |
| <input type="checkbox"/> Elementary & Secondary Education | <input type="checkbox"/> Resource management, conservation |
| <input type="checkbox"/> Preschool education, child welfare, daycare | <input type="checkbox"/> Consumer protection, pollution abatement, sanitation |
| <input type="checkbox"/> Services for mentally, physically or emotionally handicapped | <input type="checkbox"/> Law enforcement, defense, tax collection |
| <input type="checkbox"/> Recreation, sports, leisure-time activities | <input type="checkbox"/> Information & dissemination, Fine Arts |
| <input type="checkbox"/> Juvenile & Youth Programs | <input type="checkbox"/> Management & Administrative services |
| <input type="checkbox"/> Services for the Aging | <input type="checkbox"/> Research |
| <input type="checkbox"/> Employment services, services for the economically disadvantaged, Emergency Relief | <input type="checkbox"/> Multiple Purpose |
| <input type="checkbox"/> Other. If checking this, please provide a description of the agency and the work performed | |
| <input type="checkbox"/> Health Services | |

Signed _____ Date _____