**Please download this instruction sheet for reference as you complete the exam. The live exam link below takes you away from the instructions.

The exam has two parts: an automated online exam and a short answer student questionnaire (via a Google Form, link to questionnaire provided below). Students must complete BOTH PARTS.

If you have any questions, please email Professor Adrián Gras- Velázquez at agrasvelazquez@smith.edu (member of the Spanish Placement Exam team).

*Students taking the Spanish Placement Exam during fall 2023 or spring 2024 semester: You should follow the instructions in Step 1. Once you have received your questionnaire copy:

Students whose last names end in A-M should email it directly to Professor Molly Falsetti-Yu at mfalsett@smith.edu

Students whose last names end in N-Z should email it directly to Professor Adrián Gras-Velázquez at agrasvelazquez@smith.edu

Instructions (please read these carefully and follow each step):

**Step 1.** To take the Spanish placement exam, go to: http://bit.ly/2tGr1Bn

a. You will be asked to create an account before accessing the exam.

b. When you log in, please enter your full name (first and last) and email address only (no need for student ID number).

c. You will be given a numerical score after completing the exam.

d. After taking the exam, please fill out the questionnaire in the following Google Form: https://forms.gle/vq9Q4hcHq4Joy32A8

Please use your smith.edu email address

**Remember to write your exam score on your questionnaire.

e. You will receive a copy of your questionnaire answers via email, send this copy to the appropriate faculty member (listed above). You will receive placement information via email from this professor.
Please do not use a dictionary or a textbook during the exam. All exams are taken under the Smith Academic Honor System:

https://www.smith.edu/about-smith/offices/student-affairs/student-handbook/academic-honor-code-0